

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**SCREENING PANEL
NURSING HOME ADMINISTRATORS EXAMINING BOARD
Room 179A, 1400 East Washington Avenue, Madison, WI
Contact: David O'Connell (608-261-4490)
Thursday, June 17, 2004
9:00 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**NURSING HOME ADMINISTRATOR EXAMINING BOARD
Room 179A, 1400 East Washington Avenue, Madison, WI
Contact: Jerry Lowrie (608) 261-4486
Thursday, June 17 2004
9:30 A.M.**

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
5. Approval of Minutes (March 18 , 2004)
6. Administrative Report – Jerry Lowrie, Bureau Director, Business and Design
 - i. Board Roster
 - ii. 2004 Meeting Dates
 - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
7. Travel
 - a. Annual NAB Meeting June 16-18, New York, New York-Report
 - b. November 3 - 5, 2004 NAB 2004 Mid-Year Meeting, The SunBurst Resort, Scottsdale, AZ
 - c. June 15 - 17, 2005 NAB 2005 Annual Meeting Sheraton Boston Hotel Boston, MA
8. Legislative Update
 - a. HFS 132 and 134 – Notice of Hearing

9. Administrative Rules
10. Practice Issues
 - a. Unauthorized Practice of Law
11. Reinstatement/Renewal
 - a. Discussion of Conducting Background Checks
12. Education/Examination Issues
13. Board Member Activity
14. Miscellaneous Correspondence/Information-New License Format-Blue Licenses
15. New Business
16. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.
 - a. Case Closings and Case Status Report or any submitted after mailing of Agenda.
 - b. Monitoring Report or any submitted after mailing of Agenda.
 - i. Vincent Bergstrom 01 NHA 018
 - c. Proposed Stipulation
 - i. Steven R. Sterzinger 03 NHA 021
 - ii. Mark C. Radmer 00 NHA 002
 - d. Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Actions that may be signed after printing of agenda.
 - e. Pending Applications or any submitted after mailing of agenda.
 - i. Applications Reviewed on 1/29/04.
18. RECONVENE TO OPEN SESSION
19. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
20. Other Such Items as Authorized by Law

DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

21. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a

complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.